

# The Cake and Desserts

Whether you choose a traditional wedding cake, a cupcake tower or a candy and dessert table, every guest looks forward to delicious sweets. Use this worksheet to record all pertinent information.

<b>BAKERY INFORMATION</b>	
Bakery name	
Contact name	Contact name (day of wedding)
Address	
Phone/cell	
Email	Website
<b>Questions to ask</b>	
How long have they been in business?	Can they provide references?    yes    no
What is the cancellation policy?	
Do they specialize in any flavor, style or size cake?	
Will they make extra sheet cakes?    yes    no	What is the fee?    \$
What type of wedding and groom's cakes do they make?	
What type of cake is best for an outdoor wedding in the middle of summer?	
Will they provide a cake topper?    yes    no	Will you provide a knife?    yes    no
When will they deliver/set up the cake?	Is there a delivery fee?    yes    (\$    )    no
Will a staff member serve the cake?    yes    no	
What type of desserts do they do?	
Have they ever created a dessert or candy table?    yes    no	
How far in advance should I order my cake and or desserts?	
What type of edible favors do they offer?	
What is the fee?    \$	
Do they offer tastings?    yes    no	Is there a tasting fee?    yes    (\$    )    no
Tasting notes	
<b>Rates</b>	
Deposit    \$	When is it due?
Balance    \$	When is it due?